

KINGSTON FITTED BEDROOMS PRIVACY POLICY

Kingston fitted bedrooms gather your personal information in order to contact you via email or telephone to discuss the products and services that you have requested from our company.

Your information will not be disclosed to a third party without your consent or unless it is necessary for that third party to contact you (eg: electricians, plumbers, plasterer's, carpet fitters etc) to carry out work relating to our product or any order for fitted furniture that you have placed with us.

Why we keep your details:

To discuss our services and product either during or after you have placed an order with us

To inform you of any changes to your order once your furniture has gone into production

To advise you of any changes to installation dates if applicable

To send you information or quotations as per your request

Your details are recorded in house on our company database

Marketing

We will contact you from time to time to inform you of any news such as new products that we introduce to our range of furniture

How long do we keep your details?

Your details will be kept on file to enable us to refer back to your order should you wish to order additional items of furniture

We keep your details on file for a minimum of five years to run in line with our guarantee period

Our email address:

Jackie Fox - sales@kingstonbedrooms.co.uk

Lynne Cornall – kingston_bedroomslmc@yahoo.co.uk

Mark Rowe – kingstonbedrooms@yahoo.co.uk

If you do not wish to receive email correspondence from us please email [**sales@kingstonbedrooms.co.uk**](mailto:sales@kingstonbedrooms.co.uk)